

**CITY OF TROTWOOD
INCOME TAX SUPPORT SERVICES
4 Strader Drive
Trotwood OH 45426**

**IMPORTANT INFORMATION ABOUT DELINQUENT INCOME TAXES AND THE
IRS INFORMATION EXCHANGE PROGRAM**

Dear City of Trotwood Taxpayer,

The City of Trotwood has contracted with the Central Collection Agency (CCA) of Cleveland, Ohio to obtain 2007 Federal income tax information to assist the city to identify taxpayers who have not filed city tax returns and who may owe delinquent income taxes to the City of Trotwood. You have received the enclosed audit notice from CCA because a review of these records indicates that you have filed a Federal Income Tax Return with the Internal Revenue Service (IRS) however you did not file a return with the City of Trotwood.

What Action Do You Need to Take?

You must respond in writing to CCA within thirty (30) days of the date of the CCA audit notice, even if you reported a loss on your 2007 Federal Income Tax Return. Complete the form located on the back of the notice and enclose a copy of your 2007 Federal Income Tax Return and all 2007 W-2's and 1099 forms.

The City of Trotwood Income Tax Support Services office does not have direct access to IRS information, therefore the City of Trotwood Income Tax Support Services office is unable to assist you with questions you may have regarding the CCA audit notice. All questions and correspondence you have regarding the CCA audit notice must be directed to the CCA auditor indicated on the notice.

How Do You Determine If You Owe City of Trotwood Income Taxes?

To help you determine if you are responsible for delinquent income taxes, a complete listing of taxable and non-taxable income is included on the back of this letter. If you discover that you have, in fact received taxable income for which you have not previously filed a City of Trotwood Income Tax Return, contact the CCA auditor named in the audit notice for information on additional documents you may need to complete to determine your City of Trotwood income tax liability. All documentation should be mailed to ***Central Collection Agency, Division of Taxation, 205 W. Saint Clair Avenue, Cleveland, OH 44113-1503.***

How Do You Pay Your Delinquent Taxes?

Payments must be made directly to CCA. For information on how payments can be made to CCA, please contact CCA directly at 1.877.878.8587.

Do not let this issue affect your credit rating. Failure to resolve this matter may result in legal action, referral to a collection agency and/or reporting the debt owed to credit bureau(s). Thank you for your attention to this matter.

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