

ADOPT-A-PARK PERMIT

ADOPTION TERMS AND CONDITIONS

The City of Trotwood, hereinafter called the "City", and the volunteer Group named:

Hereinafter called the "Group", recognized the need and the desirability of improving the quality of our City Parks and this permit is being issued to allow the Group to contribute toward the effort of maintaining our City parks.

By signature, the Group acknowledges the potentially hazardous nature of the work to be performed and agrees to the following terms and conditions:

- a. Groups may not hire, pay, or contract with another group or professional company to perform the work in designated adopted Park.
- b. Groups may partner with another group, but may not pay that group to perform the clean up.
- c. Employees to businesses or commercial establishments may sign up as volunteers but shall not be "paid" to perform the clean up.
- d. Handicapped Groups should use extra precautions while working on the Park grounds. The Group will have to determine what type of precaution will be necessary.
- e. All Group members shall receive safety training, and sign and initial a release, waiver and indemnification agreement before they are permitted to participate.
- f. Any Group containing personnel under 18 years of age must have adequate adult supervision. A minimum ratio of one adult for each four (4) persons under 18 years of age is required. Persons under 10 years of age are prohibited. Written parental consent shall be required for each person under 18 and copy of the consent shall be included with the permit request.
- g. Work shall be restricted from one (1) hour after sunrise to one (1) hour before sunset. No work shall be performed under unfavorable conditions of weather (snow, rain, etc.)
- h. Leather gloves shall be worn at all times.
- i. Groups shall work in the Park a minimum of three (3) times per year.
- j. Individuals are **not** permitted to mow grass, clean restrooms, pickup broken glass, syringes, prescription medications, or remove graffiti.
- k. Group Leader may notify Dalton Hines, Public Works Superintendent, at 937-854-7281, when there is presence of broken glass, syringes, and prescription medications.
- l. Groups shall notify the City 48 hours prior to working in the Park. Groups shall obtain required supplies and materials from the City during departmental hours.
- m. The Group shall place filled trash bags at the Park site for pick up and disposal.

- n. Unused materials and supplies furnished by the City shall (1) be returned to the Department within two (2) working days following clean up or (2) with permission, be retained by the Group during the agreement period.

The City agrees to accomplish the following:

- 1. Place permanent signs at each Park to identify Group / Program.
- 2. Provide brooms, dustpans, and rakes.
- 3. Conduct a safety school for each Group.
- 4. Remove the filled trash bags on a work day as soon as possible after the clean up.

The Permittee shall understand that their application to participate in the Adopt-A-Park Program shall be denied if the Group discriminates on the basis of race, sex, age, religion, color, national origin, or disability.

The Permittee(s) shall take full responsibility for instructing all participants as to the provisions of this permit and the necessary safety precautions. This permit shall be in the possession of the Permittee at all times and shall be shown upon request to any employee of the Public Works Department or the Trotwood Police Department.

The City reserves the right to modify these terms and conditions at any time without notice or cancel the program at any time without notice.

The City recognizes the Group as the adopting organization for the Park named below:

_____.

and the Group accepts the responsibility of cleaning the Park in the community for a period beginning _____, 2011 and ending _____, 2013 (minimum of two (2) years).

Name of Group

Recreation Program Specialist

Group Adopt-A-Park Chairperson

Authorized Signature for the Group

Address

Telephone Number (Day) (Night)