

**TROTWOOD CITY COUNCIL
MEETING MINUTES
JUNE 7, 2010**

CALL TO ORDER:

The Trotwood City Council met in their Regular Scheduled Meeting on Monday, June 7, 2010 at 7:30 p.m. in the Trotwood Community Center, 4000 Lake Center Drive, Trotwood, Ohio. Vice-Mayor Joyce Sutton Cameron asked everyone to join in the Pledge of Allegiance.

ROLL CALL

COUNCIL MEMBERS PRESENT: Council Member Bettye L. Gales, Council Member Rap Hankins, Council Member Nicole Johnson, Council Member Mary A. McDonald, Council Member Barbara J. Staggs, Vice-Mayor Ronald Vaughn, and Mayor Joyce Sutton Cameron.

STAFF MEMBERS PRESENT: City Manager Michael J. Lucking, Law Director Steve McHugh, Public Works Director Thomas Odenigbo, Acting Finance Director Patricia Shively, Police Chief Quincy E. Pope, Sr., Acting Fire & Rescue Chief Richard Wagner, Human Resources Manager Barbara Brooks, Planning and Zoning Administrator Carl Daugherty, and Clerk of Council Lois M. Singleton.

VISITORS:

Theodore C. Fowler, William Krest, Marie Battle (Executive Director Trotwood Chamber), Dora Garner, Raymond Garner, Ellsworth Szkudlarek, John T. Fecke, S. Collier, Sr., Chris Hayward (ACTGRO), Virginia Litchfield, Sr. Madonna Ratermann, George Tyler, Toni Coleman (Dayton Daily News), Derrick Johnson, Steve Milliken (Acting Battalion Chief TFD), Bruce Kettelle (Totally Trotwood), Marva Eby, Richard Farncomb, Willie Marvin, Norm Essman, Tom Grady, Loren & Ginny Gross, and Janice Chinn.

MOTION TO APPROVE THE AGENDA:

Mayor Cameron said Resolution 10-47 would need to be added to the agenda. Mrs. McDonald moved to approve the June 7, 2010 Agenda with the addition of Resolution 10-47, and seconded by Mrs. Staggs. Roll call resulted in 7 yes votes, and the Motion was approved unanimously.

MOTION TO APPROVE THE CONSENT AGENDA:

This agenda is reserved for routine items requiring a vote of Council. Rather than vote individually on these items, they have been placed on the consent agenda allowing the Council to approve all of the items through one motion. The items on the consent agenda are as follows:

1. Council Meeting Minutes – Regular scheduled Meeting – Monday, May 17, 2010.
2. Council Meeting Minutes – Council Workshop Meeting – Monday, May 10, 2010.

Mayor Cameron requested a Motion to remove the May 10, 2010 Council Workshop Minutes from the table. Mrs. McDonald moved to remove the May 10, 2010 Council Workshop Minutes from the table, and seconded by Mr. Hankins. Roll call resulted in 7 yes votes, and the Motion was approved unanimously.

Mayor Cameron requested a Motion to approve the May 10, 2010 Council Workshop Minutes with the addendum. Mrs. McDonald moved to approve the May 10, 2010 Council Workshop Minutes with the addendum, and seconded by Vice-Mayor Vaughn. Roll call resulted in 7 yes votes, and the Motion was approved unanimously.

Mayor Cameron requested a Motion to approve the Consent Agenda. Mrs. Gales moved to approve the Consent Agenda, and seconded by Mr. Hankins. Roll Call resulted in 7 yes votes, and the Motion was approved unanimously.

RESOLUTION:

RESOLUTION 10-43: A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT FOR THE ASPHALT SURFACE MAINTENANCE WITH REJUVENATING AGENT PROJECT (PROJECT NO. 2010-01), TO PAVEMENT TECHNOLOGY, INC. IN AN AMOUNT NOT TO EXCEED

\$30,936.44: The Clerk of Council read the caption. City Manager Michael J. Lucking said the Public Works Director Thomas Odenigbo is planning to use the pavement treatment material on Salem Avenue as a means of providing longevity for the asphalt surface. Public Works Director Thomas Odenigbo has used this pavement treatment material successfully in the community. The dollars for the project will come from the Levy funds approved by the voters for maintenance of roads in November 2009.

Mayor Cameron requested a Motion to approve Resolution 10-43. Mrs. Gales moved to approve Resolution 10-43, and seconded by Mrs. McDonald. Roll call resulted in 7 yes votes, and Resolution 10-43 was approved unanimously.

RESOLUTION 10-44: A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY OF TROTWOOD FIRE & RESCUE DEPARTMENT TO PURCHASE FROM ARCANUM RESCUE TWO (2) USED, HEAVY DUTY INTERNATIONAL MED-TEC MEDICS AT A TOTAL COST NOT TO EXCEED \$50,000.00:

The Clerk of Council read the caption. City Manager Michael J. Lucking said Acting Fire & EMS Chief Rick Wagner has made an excellent purchase for the City and saved money, should Council vote to approve the purchase. The vehicles are heavy duty International brand models, low mileage and well equipped. The projected remaining useful life of the vehicles is 7 to 10 years. Comparable equipped EMS apparatus at current pricing would be approximately \$175,000 each. The equipment would be paid for from the Fire & EMS Capital Levy fund. Mayor Cameron asked what would be done with the vehicles that would be replaced? One of the vehicles would be placed in reserve to be used when possible, and the other vehicle will be given to the Road Department. Mrs. Johnson asked if there are other costs involved with the purchase. Acting Fire & EMS Chief Rick Wagner said tires may be purchased for the two replacement vehicles.

Mayor Cameron requested a Motion to approve Resolution 10-44. Vice-Mayor Vaughn moved to approve Resolution 10-44, and seconded by Mrs. Staggs. Roll call resulted in 7 yes votes, and Resolution 10-44 was approved unanimously.

RESOLUTION 10-45: A RESOLUTION BY TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH MCGILL SMITH PUNSHON, INC. TO PERFORM PROFESSIONAL SERVICES FOR THE SALEM MALL MASTER PLAN IN AN AMOUNT NOT TO EXCEED \$45, 000.00:

The Clerk of Council read the caption. City Manager Michael J. Lucking asked Planning Consultant Norm Essman LLC to talk about the agreement and the professional services to be performed for the Salem Mall Master Plan. Planning Consultant Norm Essman said two meetings have been held regarding this item, one in November 2009 to introduce the Conceptual Plan for redevelopment of the Salem Mall, and the March 2010 Workshop to have each Planning participant talk about the

service they would provide for the redevelopment of the Salem Mall, and determine if Mayor and Council was ready to move forward. McGill Smith and Punshon were chosen as a result of a competitive RFP process and were the lowest and best bid. The negotiated final agreement will include those comments as provided by the Law Director. It is anticipated that the Master Plan development work performed by McGill Smith and Punshon will take 4-6 weeks. Once a consultant has been hired, the City may apply for grants to help in funding certain phases of the Master Plan process. The plan is also to work with the existing neighbors to determine if they will be a part of the redevelopment of the Salem Mall, and if so, how do they see themselves participating? Mrs. McDonald would like to see this item in a Workshop because she doesn't feel Council has enough knowledge about the plan to determine where we are going with the project, i.e. who is the work group, client group, etc. City Manager Michael Lucking said the Planning team will define work group, client group, etc. as this redevelopment proceeds. Mrs. McDonald said she would need close to a solid Agreement before she could o.k. proceeding. She is apologetic if she is asking questions beyond Council's purview. Vice-Mayor Vaughn asked when the money would be disbursed. City Manager Lucking said the money would be disbursed monthly to pay for the project as it proceeds through this phase. Mrs. Gales said she isn't clear as to the primary plan. City Manager Lucking said the money to pay for the consultant is coming out of Government Equity dollars from Montgomery County for economic development, and additional monies can be requested as specifics are realized as a part of the project. Norm Essman said a Conceptual Plan was provided in November 2010. The next development will answer all of the questions and take us to the next step. This would help set us up to begin the construction phase on the site. City Manager Lucking will talk with Home Depot and Sears. Mrs. McDonald asked what the timeline is. City Manager Lucking said 4-6 months. An RFP was issued and 4 or 5 companies responded. Law Director Steve McHugh said Section 2 of the agreement would be amended, and other changes recommended would be added. Norm Essman explained the Master Plan process and the next steps. The Master Plan would be taken to the Planning Commission, then back to the Planning company to incorporate any changes and then back to Council. This is a 120 day process.

Mrs. Gales would like to have a Council Workshop next Monday. Law Director McHugh said the Motion must first be to approve Resolution 10-45. Vice-Mayor Vaughn asked for discussion on the motion. It was moved and seconded to approve Resolution 10-45. A motion could be made at this time to Table Resolution 10-45. Mrs. McDonald moved to table Resolution 10-45, and seconded by Mrs. Gales. Roll call resulted in 5 yes votes to table Resolution 10-45 (Mrs. McDonald, Mrs. Gales, Mr. Hankins, Vice-Mayor Vaughn, and Mayor Cameron), 2 no votes (Mrs. Johnson and Mrs. Staggs). The Motion to table Resolution 10-45 was approved.

RESOLUTION 10-46: A RESOLUTION BY THE TROTWOOD CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CREATIVE
MICROSYSTEMS, INC. ("CMI") TO PURCHASE SOFTWARE FOR PAYROLL
PROCESSING AND FOR THE FINANCE DEPARTMENT IN AN AMOUNT NOT TO EXCEED

\$36,333.00: The Clerk of Council read the caption. City Manager Michael J. Lucking said this Legislation would purchase software necessary to support the City's Utility billing and payroll functions. Acting Finance Director Patricia Shively will provide information and answer any questions. Acting Finance Director Patricia Shively said the current software utilized for these Services were purchased in the mid 1990's and have become obsolete. CMI has informed the

City that they will not provide technical support for the software currently in use beyond 2010. The current character based system will be replaced by a Windows based software configuration. The City's Information Technology Coordinator has reviewed this proposed Software purchase and concurs with its acquisition. Mrs. Johnson asked if the price includes Support and training on the new software and is there a cost for upgrades. Acting Finance Director Patricia Shively said support and training is included in the cost, and there is no cost for upgrades. Mrs. Gales asked if this cost will be budgeted in 2011 or paid in 2010. This will be determined as Acting Finance Director Shively looks at the FY2010 budget.

Mayor Cameron requested a Motion to approve Resolution 10-46. Mrs. Staggs moved to approve Resolution 10-46, and seconded by Mr. Hankins. Roll call resulted in 7 yes votes, and Resolution 10-46 was approved unanimously.

RESOLUTION 10-47: A RESOLUTION BY THE TROTWOOD CITY COUNCIL AUTHORIZING THE CITY MANAGER TO DECLARE UNUSED COMPUTER AND ELECTRONIC EQUIPMENT AS SURPLUS PROPERTY: The Clerk of Council read the caption. City Manager Michael Lucking said in accordance with Attachment "A" the surplus Computer and electronic equipment is not being utilized in the City as it is obsolete. Access Systems on Salem Avenue is hosting an Electronic Waste Day on June 19th and would accept the equipment for disposal. Access Systems would wipe the hard drives clean. Mr. Hankins said the City should not allow someone else to wipe our hard drives clean. City Manager Lucking said this could be done in-house.

Mayor Cameron requested a Motion to approve Resolution 10-47. Mrs. McDonald moved to Approve Resolution 10-47, and seconded by Mrs. Johnson. Roll call resulted in 7 yes Votes, and Resolution 10-47 was approved unanimously.

OLD AND NEW BUSINESS:

Mayor:

- 1). Mayor Joyce Sutton Cameron Office Hours – Mayor Cameron is in her office on Friday – 10:00 a.m. – 12:00 noon. Please call Clerk of Council Lois M. Singleton at 854-7212 or e-mail lsingleton@trotwood.org to make an appointment with the Mayor.
- 2). Summer Meeting Schedule – Mayor Cameron would like to recommend Council Meetings in July and August only on the 2nd meeting of the month which is the 3rd Monday. Mrs. McDonald moved that the Trotwood City Council will meet in their Summer meeting schedule for the months of July and August on the 3rd Monday (the second meeting) only, and seconded by Mrs. Gales. Roll call resulted in 7 yes votes, and the Motion was approved unanimously.

CITY MANAGER:

- 1) Reminder – website is updated - www.trotwood.org
- 2) Council Workshop - City Manager Lucking said we will schedule a Council workshop on June 21, 2010 before the Regular scheduled Council Meeting that evening. City Manager Lucking said there are several items planned for the next workshop. Mayor Cameron said we would limit the speaking time in order to get all items completed.

- Schedule the workshop for 1 ½ hours. Mr. Hankins asked that the Clerk of Council send the dates out to Council to determine the workshop meeting date.
- 3) Update Walk and Talk – Ward 2 – Meadowdale Area: City Manager Lucking said the participants had a very positive experience during the Walk and Talk in the Meadowdale area. The residents were very pleased with their City of Trotwood experience, and take good care of their property. They were very pleased to see the Mayor and Council Members, City Manager and Staff in their community.
Council Member Hankins also agreed that the Walk and Talk in Meadowdale area was a very positive experience. Mayor Cameron attended. The neighborhood was in very good condition. The residents had some concerns but were not upset with the City in any way. The Police Department and Fire & EMS received good comments.
City Manager Lucking said the next Walk and talk is scheduled for Ward 3 on Saturday June 26, 2010 10:00 a.m.-1:00 p.m.
Mayor Cameron said Captain John Porter and Acting Chief of Fire Rick Wagner were very helpful during the Walk and Talk as they examined the properties to determine if they were vacant, and secure. Staff is in tune with the Walk and Talks. Acting Finance Director Patricia Shively, Planning and Zoning Administrator Carl Daugherty, and Walk and Talks Coordinator Ty Trammell have all been attending the events. My hat goes off to them.
Council Member Hankins said the residents in the Meadowdale area had the same question that we have been asked many times before. “Why their children can’t go to Trotwood schools.” Perhaps the School Board should answer this question. The citizens were pleased with the City.
- 4). City Manager Lucking said the City is expecting \$115,000.00 around 2011 for the Main Street Façade Project.

COUNCIL MEMBERS COMMENTS:

- 1) Council Member Rap Hankins – congratulations to the Trotwood Leadership Academy graduates on their June 3rd graduation.
- 2) Vice-Mayor Ron Vaughn – Main Street Project is looking good and going very well. The landscaping has begun and I am looking forward to seeing its completion.
Congratulations to the Trotwood Leadership Academy graduates. I was talking to Human Resources Manager Barbara Brooks about someone who was interviewed for the Council vacancy who would be perfect to replace Council Member Johnson on the Civil Service Commission.
- 3) Council Member Mary A. McDonald – asked Police Chief Quincy Pope if he has adequate staff for some of the activity she is hearing about in the community.
Chief Quincy Pope said his department is going to release its annual report very soon and are pleased to report that there has been a 17% decrease in overall crime in the City. There is an increase in smaller complaints, but not the major crimes. The department could always use more staff. Mrs. McDonald said she was told that Chief Pope was visible in Consumer Square recently.
Adopt-A-Road- Mrs. McDonald asked if the City is monitoring those who have adopted roads to see if they are policing their streets or roads. City Manager Lucking said yes the City does monitor those who have adopted roads to see that they are taking care of their streets and roads. The City has a Litter problem. The City employees and staff pick up litter on Olive Road, and find after we have picked up litter on a Saturday, that on Monday when we return to the office, there is more litter on the roadway. We will be utilizing some

- youth to help us pick up litter this summer. We want to thank Mr. Tyler who constantly picks up trash on Denlinger Road.
- 4) Council Member Bettye L. Gales: Congratulations to the Trotwood Leadership Academy graduates.
Mrs. Gales is disappointed that updated financial information is not on this agenda.

STAFF:

- 1). Public Works Director Thomas Odenigbo – Update Roads/Streets Work 2010: We are not paving, but will be doing our annual resurfacing. We have potholes to be repaired, and crack sealing to be completed. We have seasonal people doing crack sealing and patching potholes. The seasonal employees who have been on the job for one month have patched 140 potholes, and have put in 64 manhours. They are currently working in Townview.
Olive Road – We will be utilizing stimulus funds to pave from Main Street to Salem Avenue.
OPWC – will be providing funding for a section of Salem Avenue near Maria Joseph. Two sections have been completed. We are putting Reclamite on the new pavement to prolong the life.
Brief Overview – Montgomery County Roads relative to water and sewer, and what was former Madison Township. Everything that was in the former Madison Township is Montgomery County roads.
Mrs. Johnson asked for a bridge update. Mr. Odenigbo is still looking at consultants. The consultants who have offered pricing have been rather exorbitant. Mrs. Johnson realizes the consultant fees to evaluate bridges are expensive. She is concerned that residents may be in danger when traveling our bridges. Should we have load restrictions placed on the bridges? Mr. Odenigbo said the consultants will advise regarding restricted loads. We need to restore the integrity of the bridges. I am concerned about school buses and refuse haulers, etc. who will use the bridges.
Mrs. McDonald noticed the concrete barriers on the bridge this evening. The concrete barrier will restrict vehicle loading.

VISITORS AND COMMUNICATIONS:

VIRGINIA LITCHFIELD – 1435 STUBEN DRIVE 45417 – WARD 4: Why isn't all of Council going out on the Walk and Talks? We must encourage the 14 – 17 years old youth to pick up trash. Salem Mall is a good project. We need more employers on Salem Avenue.

CHRIS HAYWARD – 1285 GRAYSTONE 45417 – WARD 4: Rumpke is not picking up trash cans that belonged to the old trash hauler. I have complained at the last meeting about loud music in the neighborhood. Others are running stop signs. I respect the Police Dept., but need more visibility for these issues. How long will we pay the storm water fees and what is being done with the money. I made a request for this information at the last meeting.

JANICE CHINN – 5213 WEIGOLD CT. 45426 – WARD 2: Greyhound Issues – two and three police cars are there frequently. We understood that our Police Dept. would simply monitor safety, and security would be provided by RTA. The Progressive Citizens are concerned.

Trotwood City Council
Meeting Minutes
June 7, 2010

Waste Management should remove the old trash cans. Mayor Cameron said we will get back with you on the trash can issues.

MOTION TO ADJOURN:

Mayor Cameron requested a Motion to adjourn the Meeting. Mrs. McDonald moved to adjourn the meeting at 9:00 p.m., and seconded by Vice-Mayor Vaughn. The Meeting was adjourned.

ATTEST:

APPROVED:

Lois M. Singleton, Clerk of Council

Joyce Sutton Cameron, Mayor